

**United States Army Donations Program
Qualification for Donation of Combat Materiel**

Information Page

Please complete the following questionnaire and return this form with the required documents outlined below:

Full Name of Organization (ORG): _____

ORG Physical Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ FAX Number: _____

ORG E-mail Address: _____

ORG Mailing Address (if different than above): _____

City: _____ State: _____ Zip Code: _____

ORG Representative (REP): _____

Contact Information (If Different than above), Telephone Number: _____

Contact E-mail Address (If Different than above): _____

Name of Organization that owns the display site: _____

Address of Display site (if different from ORG): _____

City: _____ State: _____ Zip Code: _____

GPS Display Site Coordinates: _____

Type of Combat Equipment being requested (**check only one**):

Tracked Vehicle Towed Artillery Helicopter Any Combat Material

Size Restrictions, maximum Length and Width: _____ Feet x _____ Feet

Do you currently possess combat equipment as static display? _____ Yes _____ No

REP's Signature

Date

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Acknowledgements Page

Please read the following conditions and initial after each.

- (1) Combat Material issued to your organization cannot be loaned, sold, transferred, given to or used by any other organization. This equipment remains the property of the United States Government and must be returned to the US Army when no longer needed by your organization. _____ **(Initial)**

- (2) **Our program does not maintain a stockpile of equipment.** The availability of any Army equipment for use as a static display is very limited as most pieces come from organizations that are closing or combining with others. As such, there is an extensive wait time of, potentially, several years. _____ **(Initial)**

- (3) Requests made by organizations that are not in compliance with the terms or conditions of previous donations received from this office will not be processed until compliance issues are resolved. _____ **(Initial)**

- (4) Multiple factors are assessed when determining how equipment is distributed to qualified organizations. Factors include the age of the request, type of item requested, number of items already issued to the requesting organization, size restrictions, item location, organization's funding, and the urgency of item relocation. _____ **(Initial)**

- (5) Combat Material issued to your organization may not be transferred to or displayed on private property. _____ **(Initial)**

- (6) **Organizations are responsible for all costs regarding static display equipment, which can potentially exceed several thousand dollars.** The possible costs include all release, demilitarization, display site preparation and transportation fees associated with the conditional loan of display equipment as well as the maintenance of the piece throughout the duration of the donation. _____ **(Initial)**

- (7) Organizations are responsible for the long-term maintenance of any static equipment they are issued as well as all costs incurred providing that maintenance (examples: paint, labor, restoration, etc.). _____ **Initial**

- (8) Once you have submitted the requested documentation, a Donations Specialist will review your file to determine if additional information or documentation is required. The point of contact listed on the static checklist will be notified when your organization has qualified to receive equipment and is on the equipment waiting list. _____ **(Initial)**

- (9) Once your organization has qualified, you will be offered a suitable display piece when one becomes available. Your request will remain in an open wait status for a period of three years or until an offer has been made to fulfill the request. _____ **(Initial)**

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Static Display Qualification Requirements Page for Veterans' Memorials and Historical Societies

Documentation may be emailed to usarmy.detroit.tacom.mbx.ilsc-donations@army.mil or mailed to our address at:

Commander
US Army Tank-Automotive and Armaments Command
ATTN: M/S: 419D
6501 E. 11 Mile Road
Detroit Arsenal, MI 48397-5000

- (1) **Qualification Checklist** for Donations of Combat Materiel (enclosed) _____ **Initial**
- (2) **Written Request** for combat equipment under 10 USC 2572. The request must be signed by the highest ranking official (Curator, President, Chairman of the Board or comparable official) of the organization who has the authority to obligate the organization. You must include a description of the purpose and history of the memorial. _____ **Initial**
- (3) **Certificate of Incorporation** under appropriate state law, issued by your state. _____ **Initial**
- (4) **Copy of your Articles of Incorporation or By-Laws.** _____ **Initial**
- (5) **IRS 501(c) Tax Exemption Certificate.** _____ **Initial**
- (6) **Copy of your organization's most recent financial report (IRS Form 990)** _____ **Initial**
- (7) **Federal, state or local government-owned memorials** must provide a copy of the legislation authorizing establishment and maintenance of the veterans' memorial. _____ **Initial**
- (8) **Certificate of Assurance of Compliance with Title VI, Civil Rights Act** (enclosed) _____ **Initial**
- (9) **Privacy Act Notice.** (enclosed) _____ **Initial**
- (10) **Map of the Local Area/GPS Coordinates with Site Photographs.** This map must pinpoint the exact location of the proposed display site. Photographs must show where you intend to place the display item and must include surrounding landmarks. _____ **Initial**
- (11) **Landowner Approval.** If the proposed display site is leased or rented, provide our office with a copy of the agreement. Contracts concerning land must be perpetual. If the display site is located on municipal property, provide a copy of the approval (Council minutes or resolution) under the letterhead from the appropriate governing body (City Council, County Board of Commissioners, etc.) showing that they will allow the static display to be placed on public land. Equipment may not be displayed on private property. _____ **Initial**

August 2022