

QUALIFICATION CHECKLIST FOR CEREMONIAL RIFLES RECOGNIZED VETERANS' ORGANIZATIONS

SECTION I – REQUESTING ORGANIZATION INFORMATION		
1. Organization Name:	2. Mailing Address:	3. City/State/Zip Code:
4. Telephone Number:	5. Organization Email Address:	6. Name of Representative:
SECTION II – ORGANIZATION CONTACT INFORMATION (IF DIFFERENT THAN ABOVE)		
1. Mailing Address:	2. City/State/Zip Code:	
3. Telephone Number:	4. Email Address:	
SECTION III – REQUIRED INFORMATION		
1. Number of Active Organization Members <input type="checkbox"/>	2. Number of Honor Guard Members <input type="checkbox"/>	
3. Number of Rifles You Currently Have (complete enclosed rifle inventory) <input type="checkbox"/>	4. Number of New and/or Replacement rifles required <input type="checkbox"/>	
SECTION IV – SHIPPING ADDRESS FOR NEW RIFLES		
Shipping Address for the new rifles <u>cannot be a private residence or PO Box. Must be open during normal business hours 9 am to 5 pm Monday thru Friday.</u> Please note that we <u>cannot</u> notify you when the rifles will be shipped.		
1. Business Name:	2. Business Hours:	3. Business Telephone Number:
4. Street Address:	5. City/State/Zip Code:	
SECTION V – REQUESTED DOCUMENTS		
All documents outlined below must be signed by the highest ranking official for the organization		
<input type="checkbox"/> Written Request sent to national headquarters for verification that the organization is in good standing. National Headquarters will forward your request to the Army Donations Program at TACOM for processing.		
<input type="checkbox"/> Certificate of Arms Storage (enclosed)		
<input type="checkbox"/> Certificate of Compliance with Title 10 USC §7683 (enclosed)		
<input type="checkbox"/> Ceremonial Rifle Inventory (enclosed) <input type="checkbox"/> Privacy Act Notice (enclosed)		

Mail to: US Army Tank-Automotive and Armaments Command, ATTN: AMTA-LCL-IFD, M/S 419D, 6501 East 11 Mile Road, Detroit Arsenal, MI 48397-5000